**CANDIDATE PROFILE**

**Position: Front Desk**

**Accepts different/lower position offers : Yes Candidate**

**A person wearing glasses posing for the camera

Description generated with very high confidenceName / Surname : Bogdan Ionut Costia**

**Date of birth: 24.06.1993**

**Address: Str. Principala 66C, Valea Adanca, Iasi, Romania**

**Telephone: +40747900396**

**E-mail: bogdancostia@gmail.com**

**Nationality: Romanian**

**Skype(social): bogdan.costia**

**Education**

|  |  |
| --- | --- |
| Period | **2013 - Onwards** |
| Educational Institution | Faculty of Electrical Engineering, Technical University of Iasi |
| Degree | Bachelor’s in Electrical and Electronic Systems |

**Professional Experience**

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| Period | **July 2016 - Onwards** |
| Employer | Atexis SRL Romania |
| Position | **Tech Data Engineer / Technical Focal Point / Project Responsible TDAC** |
| Special Duties & Responsibilities | - Implementation of Airbus A320, A330/A340 and A380 technical documentation projects for AMM (Aircraft Maintenance Manual); - Read technical drawings, schematics and production layouts; - Work according to the delivery date of the product to the customer; - Managing, updating, withdrawal and archiving documents; - Correct errors reported by the client or those who checked the project; - Ensure communication with the client;  - Manage the flow of day-to-day operational tasks and responsibilities for the AMM technical publication on Airbus A320, A330/A340 Systems; - Provide training that team members need; - Communicate clear instructions to team members; - Lead by setting a good example; - Coordinate the review, presentation and release of design layouts, drawings, analysis and other documentation; - Provide status reporting of team activities against the program plan or schedule; - Help keep the team focused and on track; - Serve as a focal point to communicate and resolve interface and integration issues with other teams/local lines; - Keep the project manager informed of task accomplishment, issues and status. |

**Language Skills / level (beginner, medium, advanced)**

* Romanian: Native
* English: Advanced
* German: No experience
* Other languages: No

**References and Diplomas:**

**Availability:** As per offer

**Salary Expectations:** As per offer

**Consent  to Use Job  Application Data  (GDPR)**

As part of any recruitment process, Auras Recruitment collects and processes personal data relating to job applicants. The company is committed to being transparent about how it collects and uses that data and to meeting its data protection obligations as per GDPR regulation. This Statement aims at informing you of how Auras Recruitment is going to use the information you submit when applying for a job.

Data will be stored in a range of different secured places, including on your application record, in HR management systems and on other IT systems (including email).

We need to process data to take steps at your request prior the employers to entering into a contract with you. We may also need to process your data for the employers to enter into a contract with you. In some cases, we need to process data to ensure that we are complying with its legal obligations.

Auras Recruitment has a legitimate interest in processing personal data during the recruitment process and for keeping records of the process. Processing data from job applicants allows us to manage the recruitment process, assess and confirm a candidate's suitability for employment and decide to whom to offer a job.

If your application is unsuccessful, Auras Recruitment may keep your personal data on file in case there are future employment opportunities for which you may be suited. We will ask for your consent before we keep your data for this purpose and you are free to withdraw your consent at any time. If your application for employment is successful, personal data gathered during the recruitment process will be transferred to your Employer and retained during your employment.

Providing your Job Application data is voluntary. However, if you choose not to provide all of the data that is requested for your application, our ability to consider you as a candidate may be limited.

The Job Application data you provide will be used to assess your application for employment, to verify your information and conduct reference checks, and to communicate with you and inform you of further career opportunities. If employment you accept employment with our clients, the information collected will become part of your employment record and will be used for employment purposes.

By submitting your Job Application data you are granting your consent to the processing of that information, including to the transfer of your Job Application data in accordance with this Statement.